

HOLY | TRINITY

AYLESBURY

Children and Youth Team Leader Information Pack





THE ROLE

Our vision at Holy Trinity is to be an open and welcoming community drawing people of different ages, backgrounds and circumstances together and towards Jesus. Each person is encouraged and helped to share in growing relationship with God, in worship and service in Aylesbury and beyond.

Children's and Youth Ministry is at the heart of Holy Trinity's ministry in Aylesbury. We are seeking an inspirational and enthusiastic leader who is passionate about children and young people, who can grow and develop our existing 0-18's ministry, both strategically and practically, with particular emphasis on equipping and empowering our mission, evangelism and outreach as well as continuing to nurture and disciple our existing children and young people.

It is important that the Children's and Youth Team Leader be released in their own gifting, style and leadership. We want the successful applicant to take risks of faith, step out and be courageous with a vision rooted in their own heart and that of Holy Trinity Aylesbury as a whole.

We currently have a busy children's and youth ministry both midweek and on Sunday for children and young people from 0-18 years and details of all of these groups are available on our website. Our volunteers faithfully lead these groups and we are now in the position of seeking to appoint someone, a leader of leaders, with the passion and skill for developing, training and supporting our volunteers to continue leading these ministries.

If you feel called to create a fun, positive, compassionate, encouraging and safe place for children and young people, where they know they are loved and accepted, and to help children and young people become fully integrated in the church family we'd love to hear from you.

There is a genuine occupational requirement that the person appointed is a committed practising Christian. The Employment Equality (Religion and Belief) Regulations 2003 Section 7.2 applies.





JOB DESCRIPTION

Key Aims and Objectives

- To be responsible for and oversee the strategy, day to day leadership, management and operation of our outreach, pastoral care and discipleship of our 0-18's ministry.
- To oversee the growth and development of Sunday and midweek ministries.
- To develop, manage, support and encourage volunteers and interns.
- To develop a strategy for mission, evangelism and outreach into the local area.
- To help children and young people feel fully part of our church family.

Strategic Leadership and Oversight

- Working with the leadership, to produce for the approval of the PCC, a sustainable strategy and objectives for the church's ongoing ministry and outreach amongst children and young people that reflects the church's mission and vision.
- Represent the needs and views of young people and their families to the leadership of the church and the congregation.
- Responsibility for the administration, communication and budget management of the children and youth ministries.

Volunteer Recruitment, Training and Support

- Raise the profile and understanding of children's and youth ministry being a whole church responsibility amongst the congregation.
 - Recruit and induct volunteers helping them to find appropriate and fulfilling areas of ministry to serve in.
 - Equip, encourage and support volunteers in their roles, meeting regularly with children and youth teams.
 - Organise regular team training in areas such as safeguarding, inclusion, evangelism, discipleship and the practical aspects of children and youth ministry.
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JOB DESCRIPTION *(continued)*

Outreach and Community Relationships

- Identify and invest in relationships with people who have a passion and expertise in children's and youth ministry both locally and nationally.
- Building on existing midweek groups, develop new and alternative opportunities for encouraging churched and unchurched children and young people to explore faith.
- Plan and develop special outreach / celebration events.

Pastoral care and Support

- Develop pastoral care to children, young people and their families.
- Represent as appropriate the needs of children, young people and their families within the wider church pastoral care team.
- Seek out resources and training to support the pastoral needs of children, young people and their families.
- Maintain an awareness of the current issues facing children, young people and their families in the local area and wider society.

Additional Responsibilities

- To be aware of relevant legislation regarding activities undertaken in children's and youth ministry and to work within its framework including local authority and Oxford Diocesan Safeguarding procedures, working within their guidelines and where appropriate, implementing policy.
 - To work in a flexible and co-operative manner and to undertake all such reasonable tasks as may be requested by the leadership of the church.
 - Membership of the staff at Holy Trinity Aylesbury, becoming a regular active member of Holy Trinity with active engagement and involvement.
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PERSON SPECIFICATION

Faith

- A committed, evangelical, charismatic Christian with a willingness to work within the authority and structure of the church of England and become a full member of Holy Trinity Church.
- A prayerful person, open to the Holy Spirit and one who holds to evangelical beliefs, rooted in scripture and teaching in matters of faith and conduct.
- A heart for and willingness to listen to and prayerfully consider the views and experiences of others as you seek God's vision for 0-18's.

Personal qualities

- A passion for children and young people, with a heart and a vision for this Christian ministry, and a desire for young people to experience God's love personally and grow as disciples of Jesus.
- A self-motivated and enthusiastic person, able to work both alone and with others.
- Well organised and proactive, able to take initiative and organise day to day tasks whilst being willing to submit to guidance from those in positions of leadership.
- Ability and desire to establish and develop relationships with people of all ages within the church and wider community.
- A good sense of humour, enthusiasm and lots of energy!

Skills and experience

- Experience working with teams of volunteers to support, equip and encourage them, releasing them to serve effectively in their ministry context.
 - Demonstrable gifting for working with children and young people in a Christian context, and previous experience (professional opposed to solely voluntary) desirable.
 - Good communication skills, able to present in verbal, written and visual form.
 - The ability to see the big picture as well as small details thinking strategically, developing and implementing a strategy for children's and youth ministry.
 - Creative, a good administrator and with good IT skills.
 - It is desirable (not essential) that the successful applicant has a full driving licence.
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THE CHURCH

Holy Trinity is a lively and growing church located near the centre of Aylesbury. It has a great mix of people of different ages and backgrounds, and with a broad range of worship styles, who share a passion to get to know and love the God who made us.

We have around 250 adults, children & young people as members of the church family. In addition, each week we welcome around 100 people from our community – old and young, men and women, some of faith, some of no faith, some inquiring - through our doors to share in our activities.

We seek to work with churches and other partners to serve the town, and we aim to extend these relationships further as we grasp all the opportunities there are to serve our town especially as it expands.

AYLESBURY

Aylesbury is a growing, diverse and relatively affluent town (although that bold statement masks local pockets of poverty and homelessness). Aylesbury is in an exciting time in terms of growth; with a population of around 70,000 and an extra 30,000 homes due to be built in and around Aylesbury Vale by 2033. This is a cause of both excitement and concern locally. Holy Trinity is working with other churches in the Deanery to determine how best to rise to meet these challenges and minister to a growing town.

In terms of infrastructure, Aylesbury has good road, rail and bus transport links to much of the South East, including London, and beyond. There is ongoing investment in the amenities in the town centre to help us prepare for expected population growth, much of this is ongoing within a few hundred yards of the church, around the canal basin.



EXTRA INFORMATION

Post: Children & Youth Team Leader

Employer: The PCC of Holy Trinity Aylesbury

Responsible to: The Vicar

Contract: 3-year fixed term contract. Employment subject to a 3-month probationary period, as well as satisfactory references and enhanced DBS disclosure.

References: Taken up before interviews unless specifically requested otherwise.

Applications: must be received by midnight on Thursday 18th April.

Application forms should either be posted to or sent by email to office@htaylesbury.org

Interviews: Will be held on Monday 29th April.

Start date: September 2019, but subject to negotiation.

Hours of work: standard hours of work are expected to be a minimum of 36 hours per week but in no case more than 48 hours per week averaged over a 17-week period. Some evening work will be expected in the normal course of events. You are entitled and expected to take one full day and one further evening off each week.

Annual Leave: the equivalent of 5 weeks per year plus public holidays.

Remuneration: circa £26-28k per annum depending on experience/qualifications.

Continued Professional Development: a budget is set aside for all staff members who identify training needs, as well as opportunities for professional development.

HOLY TRINITY STAFF TEAM



Reverend Charles Trefusis joined us as vicar in April 2018 and, working closely with our churchwardens is leading us in a new season of ministry here at Holy Trinity. Charles works alongside other licensed clergy and lay ministers to support the ministry of Holy Trinity. The staff team also comprises a church administrator, finance administrator, operations manager, operations assistant and cleaners (all paid staff working on a part time basis).

There is also a team of volunteers who support the smooth running of the church office and building each week. Additionally we also host office space for Aylesbury town chaplaincy, working across the town to serve the needs of the local community. Trinity coffee shop (run from the church foyer) is run by volunteers and helps make Holy Trinity a busy and vibrant building every day of the week.



Thank you for taking the time to
read this information pack as you
discern if God is calling you to join us
at Holy Trinity Aylesbury.

For an informal conversation about
the role please contact the Rev.
Charles Trefusis via the church office.

Holy Trinity Parish Church, Walton Street, Aylesbury. HP21 7QX

Website: www.htaylesbury.org Tel: 01296 398110 Email: office@htaylesbury.org